

North Dakota Federation of Music Clubs
Fall Board Meeting Minutes (draft for approval)
September 24, 2016, 12:00PM
Reiland Fine Arts Center, University of Jamestown, Jamestown, ND

Members Present: President – Robyn Vinje, Vice-President - Alpha Roeszler , Secretary – Carol Tschakert, Treasurer – Kris Brugamyer, Carole Flatau, Sharon Wesbrook, Agnes Hamerlik, Jan Stoffel, Eileen Geske, Carma Kulish, Deborah Eraas, Pat Grantier.

1. Call to order by President, Robyn Vinje
National Anthem, accompanied by Alpha Roeszler
Pledge of Allegiance
Opening song –
Introduction of Attendees
Thursday Musical Club, Williston, received award for National Music Week
2. Memory of Odee Maier (Died Sept 21, 2016)
Carole Flatau, NDFMC Chaplin, presented a memorial of Odee, followed by board members sharing their memories of Odee.
Discussion of memorial \$'s and where it is to come from. Kris recommended \$1,000 to come from the Junior Division fund, sent to the JCSP (Junior Composer Summer Program). Jan Stoffel moved to do as Kris recommended. Motion was seconded. Discussion followed. Motion was defeated. [Pat G moved to establish a Maier fund, at JCSP, in the amount of \\$3000. Carma seconded. Should use the name of Odee and Gordon Maier. Motion passed.](#) Sharon W mentioned that Maier memorials will be a large part of discussion at the Oct 14 JC board meeting.
3. Secretary's Report – Minutes of spring board meeting from April 23, 2016 were reviewed. Corrections were noted. Sharon Wesbrook's name was mistyped several times. [Motion by Pat G to approve the minutes, seconded by Alpha R. Minutes approved.](#)
4. Financial reports - Kris Brugamyer read three thank you letters. Kris reviewed the "NDFMC Year-End Financial Report for 6/1/15 through 5/31/16", the "Final 2015-2016 NDFMC Junior Division Financial Report", and the "NDFMC Financial Report for 6/1/2016-9/23/2016".
5. Financial Audit – The audit of the 2015-2016 NDFMC financial records took place on September 13-14, 2016. The audit team consisted of Carol Tschakert and Debbie Tight. Carol T presented a written report of their process to Kris. Checking and Savings accounts transactions were reviewed. The Fiscal Year Net Worth report and the Year-End Financial report were reviewed. One typo was noted in the year-end financial report, which Kris also pointed out when she reviewed the report earlier.

6. Activity Reports:

International Music Camp - Carma Kulish reviewed IMC Federation Day. She suggests that NDFMC might offer general purpose scholarships for students that do not have an affiliation with the federation. Carma is stepping down from this position, and Deb Erass is taking over.

Junior Composers - Sharon Wesbrook presented updates on JC. Sharon is hosting the JC board meeting at her home in Detroit Lakes on Oct 14-15. Written reports were submitted by Sharon W and Pat Steege. Avivo Workshop report compiled by Amy Jo Paukert, Karen Bourne, and Sharon W.

Junior Festival Update - Michelle Kallod will mail out the certificates for 2016 festivals when they arrive. Kris B and Michelle K are building a form to collect the information needed by both of them. Written report of 2016-2017 festival schedule and information was submitted by Michelle K.

Gold Cups – Revised written report was submitted by Bonnie Stromm.

7. Highlights of Club Presidents and Committee Reports:

Bismarck/Mandan Thursday Music Club – Written report submitted by Pat Grantier, President.

Fargo-Moorhead Area Music Club – Alpha Roeszler reviewed program line-up for the year.

Schumann Music Guild of Minot - Deborah Eraas reviewed details of the upcoming convention. Written report was submitted by Arnola Leverson, President.

St. Cecelia Music Club – Kris B noted this is a club in name only, it exists for festival purposes.

Thursday Music Club of Grand Forks – They are working on their scholarship awarding process. Written report was submitted by Agnes Hamerlik, President.

Southeast Central Music Club - Eileen Geske reported the club doesn't hold program meetings, however the board meets regularly.

Western Region - Written report was submitted by Deborah Eraas, Western VP.

Valley Music Makers – Written report submitted by Co-chairs, Julie Broby and Karen Knudsvig.

President's Report - Written report submitted by Robyn Vinje.

8. Open positions in NDFMC – Mavis Ness is no longer editor of the Prairie Rose Notes. Carma K has volunteered to take on the task. She asked if she could be reimbursed, if she needs to purchase software (publishing software).

9. Jan Stoffel, as the Corresponding Secretary, reminded the group to please inform her of anyone that needs a card, for any reason, e.g., illness, death, congratulations, etc.

10. Outreach reporting – If you, or your club do any outreach efforts, Jan Stoffel encourages you to submit the appropriate form to NDFMC.

11. Kris B, NDFMC Parliamentarian, gave a presentation titled "*Simplified Parliamentary Procedure for Small Boards*". Robyn had requested Kris research this topic since most of our boards are small groups. A handout was distributed.

12. Continuing Business:

Biennial State Convention – in Minot, May 4-6

Treasurer bonding - Jan S moved to take Treasurer bonding off the table. Motion was seconded and approved. Kris reviewed the history of Treasurer bonding which began in 1983. Carma K moved that we leave the bonding situation at current level. Motion was seconded by Carole F. Motion was approved.

NDFMC Website – Carol T is now the webmaster. She asked board members to review the site and let her know of corrections/additions that we could make. Bismarck/Mandan has their own page. Fargo-Moorhead is working at getting their own page. If any local clubs would like a page off the site, please let Carol T know.

13. Music for Louisiana – During the floods in Louisiana, music and musical instruments were lost in schools and homes. Feel free to send any contributions to replace lost items to Robyn V.

14. Federation Day – Discussion was held on the need to correct the description of Federation Day. The current description is: ‘Federation day is the 4th Friday in July , during Orchestra week’ Carole F moved to change the language to: ‘Federation day is the Friday of July during Orchestra week’. Motion was seconded by Carma K. Motion was approved.

15. NDFMC Scholarship amendment – Kris B reviewed the current requirements. Kris moved that we increase the state JC award to \$400 and remove the stipulation that the state scholarship winners can’t apply for the National award. Motion was seconded by Jan S. Discussion followed. Motion was approved.

16. New Business:

Budget Committee - Denise Anderson and Pat Grantier have been appointed to the Budget Committee.

Nominating committee - Carma has volunteered (from the West), Jan Stoffel (from the East), and Julie Brorby to serve on the nominating committee. Alpha R moved to cease nominations. Motion was seconded by Carma K. Motion was approved. Robyn asked Carma to chair the committee. Carma agreed.

NFMC Board Representative - Kris B motioned that we elect Pat G to represent ND. Motion was seconded. Motion was approved.

17. Report of NFMC Conference in Tulsa – Alpha R spoke of the highlights of the conference. Rob Coopman, the general sessions keynote speaker, presented ideas for growing our clubs. Alpha R provided written summaries of these sessions. ND attendees included Robyn V, Alpha R, Carol T, Carolyn N, and Carole F.

18. Report of NCR Conference – Alpha R, Carolyn N, and Robyn V attended. Carolyn gave a presentation on “life after being National President”. Voted to raise state dues from \$200 to \$300.

Spring board meeting will be held in conjunction with the state convention in Minot.

Everyone sang "*Gift of song*" from "*Together We Sing*" book.

Meeting adjourned at 3:50.

Respectfully submitted,
Carol Tschakert, NDFMC Secretary